

Rentals for All Souls Unitarian Universalist Church
Notification of construction process
February 13, 2012

In early spring, 2012, All Souls will start the restoration of the stained glass windows in the facility. During this restoration, there will be times when some of the windows will be removed and construction materials will be inserted into the window frames in their place. During this process different rooms will be affected by the restoration process at different times.

Efforts will be made to minimize the disruption for our ongoing renters, however, individuals/groups considering All Souls as a possible rental facility during the restoration process need to realize the restoration schedule will be fluid due to normal construction processes, and if there are conflicts between rental spaces and the restoration process, the restoration process will be our foremost priority. Renters will sign this notification indicating they were informed of this process.

We apologize for any inconvenience this may cause our renters. We are striving to provide a safe and more comfortable space. If the area you would like to use is not available due to construction work, we will do our best to provide an alternate space that will accommodate your group. We know you will appreciate the facility even more when we have beautifully restored windows that complement our historic building. If you have questions concerning the restoration process please contact Rebecca Harrison at 719-540-9072 or gbharrison1@gmail.com.

Thank you.

The Stained Glass Restoration Team

I understand that All Souls will be under restoration for approximately 9 months April – December 2012. The construction schedule contains many variables that cannot be controlled. I understand that despite the best efforts to provide the normal rental space possible, there may be times when the space is unusable and other rooms may need to be used.

Organization and Contact Name/Info

Date